

## Annual Procurement Activity Plan 2017-18

Kilmore & District Hospital is looking to develop long term partnerships with suppliers that are adaptable and innovative, who take accountability, and who can help deliver real and lasting value.

To effectively and efficiently procure goods and services across the organisation to obtain the best value for money and economies of scale, Kilmore & District Hospital's procurement activity plan is aligned to its priorities and strategies.

When sourcing goods and services from the market, Kilmore & District Hospital is committed to open, fair, and transparent sourcing processes.

This annual Procurement Activity Plan provides a summary of the major procurement activities in the non-salary area of organisational expenditure and provides potential suppliers advance knowledge of the likely procurements in this financial year.

The annual Procurement Activity Plan will be reviewed and updated as required, based on the best information available at the time of publication.

Category	Description	Contact Person	Estimated Quarter
<b>Facilities Management Services</b>	Security Systems – Servicing & Maintenance	Assets and Facilities Co-ordinator	<b>Q2 17/18</b>
<b>Facilities Management Services</b>	Fire Prevention Services Water treatment/System Testing	Assets and Facilities Co-ordinator	<b>Q4 17/18</b>
<b>Clinical Support Supplies</b>	Fresh Fruits & Vegetables Bread & Bakery	Hotel Services Manager	<b>Q3 17/18</b>
<b>Non-clinical Support Supplies</b>	Staff Uniforms EAP Services	Human Resources Manager	<b>Q3 17/18</b>

### DISCLAIMER:

All planned procurement activities are subject to revision or cancellation. The information in this annual Procurement Activity Plan is provided for planning purposes only and it does not present a solicitation or constitute a request for proposal, nor is it a commitment by Kilmore & District Hospital to purchase the described goods or services. There is no obligation to respond to or return any unsolicited bids received.